

Conference Registration

Participation in the 9th SEED is open to IENE and non IENE members and delegates wishing to attend the conference must complete and send to the conference secretariat the attached registration form the latest by June 24, 2016.

For **IENE members** the registration fee is €250+24%VAT (€310), for **non IENE members** €500 + 24%VAT (€620). Payment can only be made through bank transfer. Payment of the registration fee covers all conference documentation, coffee breaks, the official conference dinner and luncheon. It does not include hotel accommodation.

For details see registration form. Invoices can be provided upon request by stating in full the name of the company/organization name, address, tax number and/or VAT number.

Payment of the registration fee must be made at the same time with the submission of the registration form. Unless payment is received IENE shall not acknowledge a delegate's registration.

Cancellation Policy

1. Should a delegate be unable to attend a substitute delegate is welcome at no extra charge.
2. IENE does not provide refunds for cancellations. Invoiced sums are payable in full, except in cases where IENE has been able to mitigate the loss.
3. IENE will make available the conference documentation to a delegate who is unable to attend and who has paid.
4. IENE is not responsible for any loss or damage as a result of substitutions, alterations, postponement or cancellation of the event.



9TH SOUTH-EAST EUROPE ENERGY DIALOGUE
June 29-30, 2016, Thessaloniki

REGISTRATION FORM

Name:	
Company / Organization:	
Position:	
Full Address (incl. postal code, city, country):	
Telephone:	Fax:
Email:	

REGISTRATION CATEGORIES

<i>IENE members: 250 Euros + 24% VAT = 310 Euros</i>	<input type="checkbox"/>
<i>Non IENE members: 500 Euros + 24% VAT = 620 Euros</i>	<input type="checkbox"/>

METHOD OF PAYMENT

<ul style="list-style-type: none"> ▪ I will pay by bank transfer: Alpha Bank in Athens IBAN – GR78 0140 1240 1240 0200 2003 200 SWIFT NUMBER GRBAGRAA XXX 	<input type="checkbox"/>
<ul style="list-style-type: none"> ▪ I will pay by cheque or banker’s draft 	<input type="checkbox"/>

FOR THE INVOICE

Company’s Name:	
Address:	
VAT Number:	TAX Office:

ACCOMMODATION

IENE has negotiated specially reduced room rates for delegates wishing to stay at the Met Hotel where the conference will take place. Kindly indicate if you wish to stay at the hotel by completing the room registration form below

<ul style="list-style-type: none"> ▪ I wish to stay at the MET Hotel 	<input type="checkbox"/>			
<i>Credit Card Number is required by hotel as guaranty</i>				
<ul style="list-style-type: none"> ▪ Type of Credit Card: 	Expire Day .../.../....			
<ul style="list-style-type: none"> ▪ Credit Card No: 				
<u>ROOMS</u>	<u>SINGLE</u>	<u>DOUBLE</u>	<u>CHECK IN</u>	<u>CHECK OUT</u>
Superior Room	110€	120€	.../.../....	.../.../....
<ul style="list-style-type: none"> ▪ I shall make my own hotel arrangements 				<input type="checkbox"/>

Please send the completed registration form to the following address:

INSTITUTE OF ENERGY FOR S.E. EUROPE (IENE)
 3, Alex. Soutsou str., 106 71 Athens
 Tel.: +30 (210) 3628457, (210) 3640278
 e-mail: marketing@iene.gr, info@iene.gr