

Conference Registration

Participation at the 8th SEEED is open to IENE and non IENE members and delegates wishing to attend the conference must complete and send to IENE's secretariat the attached registration form the latest by June 5, 2014.

For **IENE members** the registration fee is €300+23% VAT (€369), for **non IENE members** €600 + 23% VAT (€738), for **Academics** €200+23% VAT (€246) and for **Students** €100+23% (€123). Payment can only be made through bank transfer. Payment of the registration fee covers all conference documentation, coffee breaks, the official conference dinner and luncheon. It does not include hotel accommodation.

Early bird registration is available with 25% discount for fully paid registrations received by May 15, 2014.

For details see registration form. Invoices can be provided upon request by stating in the full company/organization name, address, tax number and/or VAT number.

Payment of the registration fee must be made at the same time with the submission of the registration form. Unless payment is received IENE shall not acknowledge a delegate's registration.

Cancellation Policy

1. Should a delegate be unable to attend a substitute delegate is welcome at no extra charge.
2. IENE does not provide refunds for cancellations. Invoiced sums are payable in full, except in cases where IENE has been able to mitigate the loss.
3. IENE will make available the conference documentation to a delegate who is unable to attend and who has paid.
4. IENE is not responsible for any loss or damage as a result of substitutions, alteration, postponement or cancellation of the event.

REGISTRATION FORM

Name:	
Company / Organization:	
Position:	
Full Address (incl. postal code, city, country):	
Telephone:	Fax:
E-mail:	

REGISTRATION CATEGORIES

<i>IENE members:</i> 300 Euros + 23% VAT = 369 Euros	<input type="checkbox"/>
<i>Non IENE members:</i> 600 Euros + 23% VAT = 738 Euros	<input type="checkbox"/>
<i>Academics:</i> 200 Euros + 23% VAT = 246 Euros	<input type="checkbox"/>
<i>Students:</i> 100 Euros + 23% VAT = 123 Euros	<input type="checkbox"/>
<ul style="list-style-type: none"> ▪ <i>Early Bird Registration for all participants with 25% fee reduction if paid registrations are in by May 15, 2014.</i> 	

METHOD OF PAYMENT

<ul style="list-style-type: none"> • I will pay by bank transfer: Alpha Bank in Athens IBAN – GR78 0140 1240 1240 0200 2003 200 SWIFT NUMBER GRBAGRAA XXX 	<input type="checkbox"/>
<ul style="list-style-type: none"> • I will pay by cheque or banker's draft 	<input type="checkbox"/>

ACCOMMODATION

IENE has negotiated specially reduced room rates for delegates wishing to stay at the Makedonia Palace Hotel where the conference will take place. Kindly indicate if you wish to stay at the hotel by completing the room registration form below

<ul style="list-style-type: none"> ▪ I wish to stay at the Makedonia Palace Hotel <input type="checkbox"/> 				
<i>Credit Card Number is required as guaranty</i>			<input type="checkbox"/>	
No:			Expiry Date / /	
ROOMS	<i>Single</i>	<i>Double</i>	<i>Check In</i>	<i>Check Out</i>
Guest Room City or Sea View	90€ <input type="checkbox"/>	100€ <input type="checkbox"/>	... / ... / / ... / ...
<ul style="list-style-type: none"> ▪ I shall make my own hotel arrangements <input type="checkbox"/> 				

Please send the completed registration form to the following address:

INSTITUTE OF ENERGY FOR S.E. EUROPE (IENE)
3, Alex. Soutsou str., 106 71 Athens
Tel.: +30 (210) 3628457, (210) 3640278 – Fax: +30 (210) 3646144
e-mail: marketing@iene.gr, info@iene.gr